

Business On Board[®]

Arts & Business Council of Greater Philadelphia

Expectations of an Arts Host Organization

1. Complete the online form at <http://www.artsandbusinessphila.org/bob/bobartsorgapply.asp>
2. Meet with the executive you are hosting to answer questions about your organization. We will ask the executive to contact you directly following our first Business On Board training session (October or March).
3. Invite the executive to all appropriate board and committee meetings during the Business On Board training program (March to June or October to December). We hope each executive will have the opportunity to attend at least one meeting each month.
4. Provide the executive with all relevant materials customarily provided to board members with an understanding that such information will be held in strict confidence.
5. Include the executive in meetings, discussions or functions that would give additional insight into board leadership and/or utilize the skills or expertise of the executive.
6. Inform the Business On Board Program Director at the end of the hosting period in June if you wish to continue a relationship with the executive.
7. The following placement fees will apply if a Business On Board participant joins your board or a board committee:
 - \$75 for organizations with operating budgets under \$1 million
 - \$125 for organizations with budgets \$1 million or more

Note: Because this hosting relationship is a part of the Business On Board training program and is not considered a final placement, there is no obligation on the part of either the host arts organization or the executive to maintain a relationship at the completion of the Business On Board assignment.